### Office and Professional Employees International Union, AFL-CIO, CLC



Michael Goodwin President

**Mary Mahoney** Secretary-Treasurer

#### **MEMORANDUM**

TO:

All OPEIU Local Unions, Guilds and Directly Affiliated Groups

FROM:

Mary Mahoney

DATE:

January 15, 2014

RE:

**OPEIU Scholarships** 

Enclosed please find the rules and regulations for the 2014 OPEIU Scholarships, specifically the John Kelly Labor Studies Scholarship, the Howard Coughlin Memorial Scholarship, and the Romeo Corbeil/Gilles Beauregard Summer Camp.

The deadlines for the John Kelly and Howard Coughlin Scholarships are March 31, 2014, and the Romeo Corbeil/Gilles Beauregard Summer Camp is May 15, 2014.

The OPEIU Scholarships are a great benefit for OPEIU members and their families. Please make sure this information is distributed to your members and publicize it in all workplaces.

Further information and applications can be obtained from our website at www.opeiu.org. Click on Member Resources/OPEIU Membership Benefits link.

MM:jc opeiu:2 afl-cio encs.

President's Office, 20th Floor Tel: 212.675.3210

Fax: 212.727.3466

80 Eighth Avenue New York, NY 10011 E-Mail: opeiu@opeiu.org Website: www.opeiu.org

Secretary-Treasurer's Office, Suite 610 Tel: 212.367.0902

Fax: 212.727.2087



#### OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION

#### HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (U.S.)

#### **ELIGIBILITY:**

#### **FULL-TIME SCHOLARSHIPS:**

Twelve (12) full-time scholarships will be awarded on the basis of at least one (1) per region. Applications are open to members in good standing, associate members, and their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship award shall be granted within the first two years of higher education with a payment of \$3,250.00 the first year and a payment of \$3,250.00 the second year with a maximum value of \$6,500.00, pending proof of enrollment.

#### **PART-TIME SCHOLARSHIPS:**

Six (6) part-time scholarships will be awarded on the basis of at least one (1) per region. Part-time scholarships were implemented in order to reach a greater number of members, as full-time scholarships are generally awarded to children of members. Applications are open to members in good standing, associate members, or to their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship award shall be granted within the first two years of higher education with a payment of \$1,325.00 the first year and a payment of \$1,325.00 the second year with a maximum value of \$2,650.00, pending proof of enrollment.

Part-time scholarships are defined as a minimum of three (3) credits and no more than two (2) courses. If a part-time student does not attend a college/university each semester, they have two (2) years maximum to use the part-time scholarship.

If the student becomes a full-time student, while receiving a part-time student scholarship, the scholarship will be revoked, and they will be able to apply for a full-time scholarship.

Part-time scholarship awards shall be subject to all other eligibility rules under this Scholarship Fund.

#### AN APPLICANT MUST BE EITHER:

- A member or an associate member of OPEIU in good standing on the date of award, unless a member loses employment to study on a full-time basis, has retired as a member in good standing, becomes disabled or terminated from employer layoffs and plant closing.
- The son, daughter, stepchild or legally adopted child of an OPEIU member in good standing or an associate member.
- High School senior or High School graduate entering a College, University or a recognized Technical or Vocational Post-Secondary School as a full-time or part-time student.
- Presently in a College, University, or a recognized Technical or Vocational Post-Secondary school as a full-time or part-time student.

#### **PROCEDURES:**

Each applicant must file an official OPEIU scholarship application. Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a member, a parent or guardian of an applicant, or an associate member is in good standing on the date of award. Such endorsement must be obtained <u>before</u> the application is submitted. The application form must also be endorsed if a member loses employment to study on a full-time basis, retires, is disabled, or is terminated from employer layoffs and plant closings.

#### **FORMS:**

Application forms may be obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources/OPEIU Membership Benefits link.

#### **APPLICATION:**

All applications are due in the Secretary-Treasurer's office no later than March 31st of each year.

#### **SELECTION OF WINNERS:**

All applications will be entered into a drawing and winners will be selected by region. All applicants will be notified, by mail, in the month of May whether or not a scholarship has been awarded to them.

# OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (U.S.)

### APPLICATION FORM APPLICATION DEADLINE: MARCH 31, 2014

I AM APPLYING FOR A FULL-TIME SCHOLARSHIP			YES NO		
I AM APPLYING FOR A PART-TIME SCHOL		DLARSHIP	Yı	YES NO	
PLEASE NOTE: M	UST BE FULL-TI	ME OR PAR	T-TIME, CAN	INOT APPLY FOR BOTH	
Name of Applicant					
Last		First		Middle	
Home AddressStreet			-		
City		State	Zip Code		
e-mail					
Date of Birth			Sex	M F	
Social Security Number		or Stude	ent ID No		
Telephone					
Member/Associate Member Na					
	Last	F	irst	Middle	
Home AddressStreet	.,, .,, .,				
City	Stat	е	Zip	Code	
Member/Associate Member En	nployed By				
OPEIU Local Union Number					_
Relationship to Member/Assoc					_
Son	Daughter	Other			

Name of School you are currently attending					
Date of Graduation					
What College, University, Tech	nical, or Vocational School do you pla	n to attend?			
First Choice	Location				
Second Choice	Location				
Third Choice	Location				
Have you been accepted by a C	College, University, Technical, or Voca	itional School, as of this date?			
	Yes No				
If you answered yes, at what C	College, University, Technical, or Vocat	tional School were you accepted?			
If selected for this scholarship Committee of the OPEIU Howa	, I fully agree to adhere to the rules rd Coughlin Memorial Scholarship Fur	s that have been established by the Scholarship nd.			
Signature of Applicant		Date			
Application forms must be endors	ed by the Local Union President or Secr sociate member is in good standing on th	etary-Treasurer attesting that a member, a parent or le date of award. Such endorsement must be obtained			
Signature of Local Union Pr	esident or Secretary-Treasurer:				
		Date			
(Driet News and I	THE SECTION OF A	Local Union Number			
(Print Name and	Fitle of Signing Officer)				

#### **SEND APPLICATION TO:**

Howard Coughlin Memorial Scholarship Fund
Office & Professional Employees International Union
80 Eighth Avenue, Suite 610
New York, NY 10011
Telephone: 212.367.0902

## OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (CANADIAN)

#### **ELIGIBILITY FOR FULL-TIME SCHOLARSHIP:**

One (1) full-time scholarship will be awarded. Applications are open to members in good standing, associate members, and their children, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. The scholarship award shall be granted within the first two years of higher education with a payment of \$3,250.00 the first year and a payment of \$3,250.00 the second year with a maximum value of \$6,500.00, pending proof of enrollment.

#### AN APPLICANT MUST BE EITHER:

- A member or an associate member of OPEIU in good standing on the date of award, unless a member loses employment to study on a full-time basis, has retired as a member in good standing, becomes disabled or terminated from employer layoffs and plant closing.
- The son, daughter, stepchild or legally adopted child of an OPEIU member in good standing or an associate member.
- High School senior or High School graduate entering a College, University or a recognized Technical or Vocational Post-Secondary School as a full-time or part-time student.
- Presently in a College, University, or a recognized Technical or Vocational Post-Secondary school as a full-time or part-time student.

#### **PROCEDURES:**

Each applicant must file an official OPEIU scholarship application. Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a member, a parent or guardian of an applicant, or an associate member is in good standing on the date of award. Such endorsement must be obtained before the application is submitted to Secretary-Treasurer's office. The application form must also be endorsed if a member loses employment to study on a full-time basis, retires, is disabled, or is terminated from employer layoffs and plant closings.

#### **FORMS:**

Application forms may be obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources/OPEIU Membership Benefits link.

#### **APPLICATION:**

All applications are due in the Secretary-Treasurer's office no later than March 31st of each year.

#### **SELECTION OF WINNERS:**

All applications will be entered into a drawing and a winner will be selected. All applicants will be notified, by mail, in the month of May whether or not a scholarship has been awarded to them.

# OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION HOWARD COUGHLIN MEMORIAL SCHOLARSHIP FUND (CANADIAN)

## APPLICATION FORM APPLICATION DEADLINE: MARCH 31, 2014

Last		First	Middle
Home Address			
Street			
City	State	Zip Code	
e-mail			
Date of Birth		Sex	MF
Social Security Number	August 1	or Student ID No.	
Telephone Number			
Member Name			
	Last	First	Middle
Home AddressStreet			
City	State		Zip Code
Member Employed By			
OPEIU Local Union Number			
Relationship to Member:			
Son	Daughter	Other_	

Name of School you are currently	y attending
Date of Graduation	
What College, University, Technic	cal, or Vocational School do you plan to attend?
First Choice	Location
Second Choice	Location
Third Choice	Location
Have you been accepted by a Co	llege, University, Technical, or Vocational School, as of this date?
	Yes No
If you answered yes, at what Col	llege, University, Technical, or Vocational School were you accepted?
If selected for this scholarship, Committee of the OPEIU Howard	I fully agree to adhere to the rules that have been established by the Scholarship I Coughlin Memorial Scholarship Fund.
Application forms must be endorsed	
Signature of Local Union Pres	sident or Secretary-Treasurer:
(Print Name and Tit	Local Union Number de of Signing Officer)

#### **SEND APPLICATION TO:**

Howard Coughlin Memorial Scholarship Fund
Office & Professional Employees International Union
80 Eighth Avenue, Suite 610
New York, NY 10011
Telephone: 212.367.0902

## OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION JOHN KELLY LABOR STUDIES SCHOLARSHIP FUND (U.S.)

#### **ELIGIBILITY:**

This scholarship is for <u>OPEIU MEMBERS ONLY</u>, which means, <u>dependents of OPEIU MEMBERS are NOT eligible to apply for this scholarship.</u> A member can only receive this scholarship once while seeking an undergraduate degree and once while seeking a graduate degree.

Ten (10) scholarships per year will be awarded on the basis of at least one (1) per region. Applications are open to members or associate members in good standing for at least two (2) years. All applicants must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship has a total maximum value of \$3,250.00.

#### THE APPLICANT MUST BE:

- a member or an associate member of OPEIU in good standing; and
- either an undergraduate or graduate in one of the following areas of study:
  - Labor Studies
  - Industrial Relations
  - Union Leadership and Administration
  - Programs sponsored by the National Labor College

#### **PROCEDURES:**

Each applicant must file an official John Kelly Labor Studies Scholarship application. Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that the <u>MEMBER</u> or <u>ASSOCIATE</u> <u>MEMBER</u> is in good standing. Such endorsement must be obtained <u>before</u> the application is submitted.

#### FORMS:

Application forms may be obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources/OPEIU Membership Benefits.

#### **REQUIREMENTS:**

Essay: All applicants shall be required to submit an essay on their union activism and

their occupational goals (300 to 500 words). This essay should be double-

spaced and typed on 8 1/2" x 11" paper.

**College Transcript:** If presently enrolled in a College, University or a recognized Technical or

Vocational Post-Secondary School, applicant is required to submit a college transcript. It does not have to be an official transcript; copies are acceptable.

**Statement of Intent:** All applicants shall be required to execute the Statement of Intent to remain

within the OPEIU for a period of at least two (2) years.

All applications, college transcripts (if applicable) and essays must be received at the Secretary-Treasurer's office of the International Union, 80 Eighth Avenue, Suite 610, New York, NY 10011, no later than **March 31**st of each year.

#### **SELECTION OF SCHOLARSHIP:**

The selections shall be based on recommendations of an academic scholarship committee. All applicants will be notified, by mail, in the month of May whether or not a scholarship has been awarded to them.

# OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION JOHN KELLY LABOR STUDIES SCHOLARSHIP FUND (U.S.)

## APPLICATION FORM APPLICATION DEADLINE: MARCH 31, 2014

Name of applicar	nt		
Home Address	Last	First	Middle
	Street		
City	State	Zip Code	Telephone Number
e-mail			
Date of Birth	Soci	al Security No. or Student ID	Sex MiF
Applicant Employ	ed By		
OPEIU Local Unio	on Number	a dependent) of an OPEIU Lo	
Name of School y	ou are currently atter	nding	
Student ID Numb	per		
Date of Graduatio	on		
What College, Ur	niversity, Technical, or	Vocational School do you plan to	attend?
First Choice		Location	
Second Choice		Location	
Third Choice		Location	
Have you been a	ccepted by a College,	University, Technical, or Vocationa	al School, as of this date?
		Yes	No
If you answer	ed yes, at what C	ollege, University, Technical, o	r Vocational School were you accepted?

The applicant <u>must</u> be either an undergrad	uate or graduate in one of the following areas of study.
Please mark the area of study.	
Labor Studies	
Industrial Relations	
Union Leadership and Administra	ation
Other Related Field (describe)	
Programs sponsored by the Nati	onal Labor College
If selected for this scholarship, I fully agree to Committee of the OPEIU John Kelly Labor Studie	adhere to the rules that have been established by the Scholarship s Scholarship Fund.
Signature of Applicant	Date
Application forms must be endorsed by the Local Ui	nion President or Secretary-Treasurer attesting that the member or award. Such endorsement must be obtained <u>before</u> the application is
STATEMENT OF INTENT  If selected for this scholarship, it is my intent years.	to remain within the OPEIU for a period of at least two (2)
Signature of Applicant	
Signature of Local Union President or Secre	etary-Treasurer:
	<u>Date</u>
(Print Name and Title of Signing Of	Local Union Number ficer)
	O APPLICATION TO:
	al Employees International Union

80 Eighth Avenue, Suite 610, New York, NY 10011 Telephone: 212.367.0902

## OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION JOHN KELLY LABOR STUDIES SCHOLARSHIP FUND (CANADIAN)

#### **ELIGIBILITY:**

This scholarship is for <u>OPEIU MEMBERS ONLY</u>, which means, <u>dependents of OPEIU MEMBERS are NOT eligible to apply for this scholarship.</u> A member can only receive this scholarship once while seeking an undergraduate degree and once while seeking a graduate degree.

One (1) scholarship per year will be awarded. Applications are open to members in good standing for at least two (2) years. All applicants must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship has a total maximum value of \$3,250.00.

#### THE APPLICANT MUST BE:

- a member or an associate member of OPEIU in good standing; and
- either an undergraduate or graduate in one of the following areas of study:
  - Labor Studies
  - Industrial Relations
  - Union Leadership and Administration
  - Programs sponsored by the National Labor College

#### **PROCEDURES:**

Each applicant must file an official John Kelly Labor Studies Scholarship application. Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that the <u>MEMBER</u> or <u>ASSOCIATE MEMBER</u> is in good standing. Such endorsement must be obtained <u>before</u> the application is submitted.

#### **FORMS:**

Application forms may be obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources/OPEIU Membership Benefits.

#### **REQUIREMENTS:**

Essay: All applicants shall be required to submit an essay on their union activism and

their occupational goals (300 to 500 words). This essay should be double-

spaced and typed on 8 1/2" x 11" paper.

College Transcript: If presently enrolled in a College, University or a recognized Technical or

Vocational Post-Secondary School, applicant is required to submit a college

transcript. It does not have to be an official transcript; copies are acceptable.

Statement of Intent: All applicants shall be required to execute the Statement of Intent to remain

within the OPEIU for a period of at least two (2) years.

All applications, college transcripts (if applicable) and essays must be received at the Secretary-Treasurer's office of the International Union, 80 Eighth Avenue, Suite 610, New York, NY 10011, no later than **March 31**st of each year.

#### **SELECTION OF SCHOLARSHIP:**

The selections shall be based on recommendations of an academic scholarship committee. All applicants will be notified, by mail, in the month of May whether or not a scholarship has been awarded to them.

## OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION JOHN KELLY LABOR STUDIES SCHOLARSHIP FUND (CANADIAN)

## APPLICATION FORM APPLICATION DEADLINE: MARCH 31, 2014

Name of applicant		. , , , , , , , , , , , , , , , , , , ,	
Home Address	Last	First	Middle
	Street		**************************************
City	State	Zip Code	Telephone Number
e-mail			
Date of Birth	Socia	al Insurance Number or Student ID	Sex MF
Applicant Employe	d By		
OPEIU Local Union <u>Applicant</u> must l		a dependent) of an OPEIU Local (	Jnion.
Name of School yo	u are currently atter	nding	
Student ID Numbe			
Date of Graduation			
What College, Univ	ersity, Technical, or	Vocational School do you plan to atte	nd?
First Choice		Location	
Second Choice		Location	
Third Choice	0.000	Location	
Have you been acc	epted by a College,	University, Technical, or Vocational Sc	hool, as of this date?
		Yes	No
If you answered	d yes, at what Co	ollege, University, Technical, or V	ocational School were you accepted

### The applicant must be either an undergraduate or graduate in one of the following areas of study. Please mark the area of study. Labor Studies Industrial Relations \_\_\_\_\_ Union Leadership and Administration Other Related Field (describe) \_\_\_\_ Programs sponsored by the National Labor College If selected for this scholarship, I fully agree to adhere to the rules that have been established by the Scholarship Committee of the OPEIU John Kelly Labor Studies Scholarship Fund. Signature of Applicant Date Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that the member or associate member is in good standing on the date of award. Such endorsement must be obtained before the application is submitted. STATEMENT OF INTENT If selected for this scholarship, it is my intent to remain within the OPEIU for a period of at least two (2) years. Signature of Applicant Signature of Local Union President or Secretary-Treasurer: Date Local Union Number (Print Name and Title of Signing Officer) **SEND APPLICATION TO:** John Kelly Labor Studies Scholarship Fund

Office & Professional Employees International Union 80 Eighth Avenue, Suite 610, New York, NY 10011 Telephone: 212.367.0902

#### OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION

## ROMEO CORBEIL/GILLES BEAUREGARD SCHOLARSHIP FUND

#### "SUMMER CAMP"

Twenty (20) scholarships will be awarded on the basis of at least one (1) per region. Applications are open to children (between ages 13 and 16 only) of OPEIU members in good standing or associate members, all of whom must meet the eligibility requirements and comply with the Rules and Regulations as established by the OPEIU Executive Board. Each scholarship has a total maximum value of \$2,000,00.

#### **ELIGIBILITY:**

An applicant must be the son, daughter, stepchild, legally adopted child, grandchild or any other child that the member is responsible for caring for, including children of domestic partners (between ages 13 and 16 only) of an OPEIU member in good standing or an associate member.

#### **PROCEDURES:**

Each applicant must file an official OPEIU scholarship application. Application forms must be endorsed by the Local Union President or Secretary-Treasurer attesting that a parent or guardian of an applicant is a member or an associate member in good standing on the date of award. Such endorsement must be obtained before the application is submitted.

#### FORMS:

Application forms may be obtained at your Local Union office, at the Secretary-Treasurer's office of the International Union, or from our web site at www.opeiu.org, click on OPEIU Member Resources/OPEIU Membership Benefits.

#### **APPLICATION:**

All completed and signed applications must be received at the Secretary-Treasurer's office of the International Union, 80 Eighth Avenue, Suite 610, New York, NY 10011, no later than May 15<sup>th</sup> of each year.

#### **TIME AND PLACE:**

The camp will take place at the **University of Missouri Campus, Columbia, MO.** The dates are **July 20<sup>th</sup> through July 25<sup>th</sup>, 2014.** 

#### **SELECTION OF SCHOLARSHIP:**

Winners will be selected and notified during the month of May.

#### OFFICE AND PROFESSIONAL EMPLOYEES INTERNATIONAL UNION

### ROMEO CORBEIL/GILLES BEAUREGARD SCHOLARSHIP FUND "SUMMER CAMP"

### APPLICATION FORM APPLICATION DEADLINE: May 15, 2014

Name of Applicant				
	Last	First	Middle.	
Home Address				
	Street	City	State	Zip Code
Date of Birth	Sex THE AGES OF 13 AND 16 ONLY)	M F <b>Pleas</b>	e circle T-Shirt size:	(adult sizes) M L XL
Member/Associate Me	ember Name			
	Last		First	Middle
Home Address				
	Street	City	State	Zip Code
Telephone Number		Work/Cell Number		
Email address		Nearby Airpo	rt	
Member/Associate	Member Employed By		OPEIU Loc	al Union
Relationship to Memb	per/Associate Member: Son	Daughter	Other	
If my child is selected by the Scholarship Co	l for this scholarship, I fully agree ommittee.	e to adhere to the rule	es that have been establi	ished
Signature of Parent/Guardian of Applicant			Date	
Signature of Local	Union President or Secretary	-Treasurer:		
(Print name of signing	g officer)			
Date		Local Union Num	ber	

The **Summer Camp** dates are **July 20<sup>th</sup> through July 25<sup>th</sup>**, **2014.** There are <u>only 20 spaces available</u> and applications are selected on a first come, first served basis.

#### **SEND APPLICATION TO:**

Office and Professional Employees International Union Romeo Corbeil/Gilles Beauregard Scholarship Fund 80 Eighth Avenue, Suite 610, New York, NY 10011 Telephone: 212.367.0902