



Michigan Association of Governmental Employees

Office & Professional Employees International Union ♦ Local 2002

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To: MAGE Districts, Committees and Members

FROM: Resolution Committee

RE: Resolutions -- Preparation and Presentation

This memo will help in the preparation and presentation of resolutions. If you still have questions, please free to contact the MAGE office (toll free number above). These guidelines are also outlined in the MAGE bylaws.

WHY SHOULD A RESOLUTION BE PRESENTED?

Resolutions may be presented to voice concerns, wishes and needs of MAGE members. They may be used to change the MAGE Constitution and Bylaws, initiate legal or legislative action, or provide directions to MAGE officers and Staff on the wishes of members in the area of compensation and benefits.

WHO CAN PRESENT A RESOLUTION?

1. The MAGE Board of Directors
2. A MAGE Committee
3. A MAGE District (must be accompanied by ten (10) signatures of that District)
4. A MAGE member (must be accompanied by signatures of forty (40) MAGE members).

HOW AND WHEN SHOULD THE RESOLUTION BE PRESENTED?

The resolution intended for consideration at General Council shall be prepared in writing (preferably typewritten) on a form available from the MAGE office or in a letter prepared in a similar style, in duplicate and delivered to the MAGE office postmarked on or before March 15. Those resolutions postmarked after March 15 are considered "late" resolutions and must be accompanied with signatures of thirty-five (35) accredited delegates, and the sponsor must be specifically designated. Please note that resolutions that change the Constitution and Bylaws may not be presented as "late" resolutions.

In addition, each resolution must be accompanied by a certification sheet signed by the Secretary-Treasurer of MAGE or the committee presenting the resolution or the District Director or member responsible for the presentation of the resolution. Resolution presented by districts or members must also include the required signatures (see certification page).

M A G E
RESOLUTION CERTIFICATION

In accordance with MAGE By-Laws the attached resolution is being presented by:

Secretary-Treasurer of Board, Committee Chair, District Director OR MAGE Member Signature

Resolution Originator:

(Name of Board, Committee, District, Individual)

**Districts presenting resolutions must attach ten District member signatures.
Individual members submitting resolutions must attach 40 MAGE member signatures.
LATE resolutions must be accompanied by 35 accredited delegate signatures.
Print name under signature, so the member's eligibility can be confirmed.**

1 _____	15 _____	29 _____
2 _____	16 _____	30 _____
3 _____	17 _____	31 _____
4 _____	18 _____	32 _____
5 _____	19 _____	33 _____
6 _____	20 _____	34 _____
7 _____	21 _____	35 _____
8 _____	22 _____	36 _____
9 _____	23 _____	37 _____
10 _____	24 _____	38 _____
11 _____	25 _____	39 _____
12 _____	26 _____	40 _____
13 _____	27 _____	41 _____
14 _____	28 _____	42 _____

MAGE RESOLUTION

SUBJECT:

PRESENTED BY:

DATE PRESENTED:

WHEREAS,

AND,

WHEREAS,

AND,

WHEREAS,

AND,

NOW THEREFORE BE IT RESOLVED,